



# Executive Summary

*Proposed FY 2022-23 Significant Budget Expenditure – Changes Per Department*

## July 27, 2022 Workshop Versus Adopted Fiscal Year 2022

### Mayor and Town Council (Page 3):

- Salaries and Benefits *increased* as a result of cost of living adjustments (COLA) and projected increases in health insurance premiums and retirement plan contributions.
- Other Current Charges *decreased* \$10,000 due to elimination of funding for Environmental Task Force outreach efforts.

### Town Clerk (Page 4):

- Salaries and Benefits *increased* as a result of projected COLA and merit pay increases, as well as a result of projected increases in health insurance premiums and retirement plan contributions.
- Other Contractual Services *increased* \$80,000 because of an increase in budgeted election costs.

### General Government (Page 5):

- Salaries and benefits *increased* primarily as a result of COLA and merit pay increases, as well as a result of projected increases in health insurance premiums and retirement contributions.
- Professional Services *decreased* \$25,000 primarily as a result of elimination of GO Bond consultant services (\$70,000) offset by an increase in communications consultant services (\$45,000).
- Other Contractual Services - Brownfield *increased* \$67,000 as this is a new account created to track expenditures eligible for tax credit.
- Communications & Freight *increased* approximately \$21,800 primarily as a result of increased cellphone and park telecom services (\$14,000) and from the cost of an Annual Year in review mailer (\$7,000).
- Rentals & Leases *increased* approximately \$68,600 primarily from budgeting Town-wide copier leases in the General Government department in FY 2022-23 (\$12,000) and from projected increases in Town Hall office rent (\$57,000).

**General Government Continuation (Page 5):**

- Printing & Binding *increased* \$13,000 reflecting the cost of printing the Annual Year in Review mailer document.
- Dues, Subscriptions & Memberships *increased* approximately \$9,200 reflecting additional planned staff training (\$5,000) and Zoom video conferencing costs (\$3,700).
- Debt Service reflects the projected principal and interest payments due on the remaining existing debt and the restructured debt.

**Finance (Page 8):**

- Accounting & Auditing *increased* approximately \$6,000 reflecting anticipated higher costs for Single Audit services and to provide for an update to the actuarial valuation for other post-employment benefits.

**Town Attorney (Page 9):**

- No proposed changes.

**Community Development (Page 10):**

- Salaries and benefits *increased* primarily as a result of COLA and merit pay increases, as well as a result of projected increases in health insurance premiums retirement plan contributions, as well as budgeting for a Building Official and Building Inspector for FY 2022-23.
- Professional Services *increased* \$80,000 resulting primarily for budgeting a grant funded resiliency study (\$125,000), offset by the elimination from the budget of the update to the growth management plan (\$45,000).

**Public Works (Page 11):**

- Salaries and benefits *increased* primarily as a result of COLA and merit pay increases, as well as a result of projected increases in health insurance premiums and retirement plan contributions.
- The \$39,500 *increase* in Other Contractual Services reflects an increase in Town-wide beautification projects (\$48,000), offset by a decrease in holiday lighting (\$8,500).
- Rentals & Leases *increased* approximately \$72,000 as of the lease cost of the new vehicle fleet more than doubled over the cost of the expiring lease.
- Operating Supplies – Fuel *increased* \$12,000 reflecting the current state of fuel prices.



**Police Services (Page 12):**

- Professional Services include costs for MDPD local police services that are passed through to the Town for the appropriate police employees. The budget reflects an approximate \$696,200 *increase* in the projected cost of service based on current contract costs for the same level of personnel.

**Parks and Recreation (Page 13):**

- Salaries and benefits *increased* primarily as a result of COLA and merit pay increases, as well as a result of projected increases in health insurance premiums and retirement plan contributions. The FY 2022-23 budget also reflects budgeted hourly rate increases and benefits for part-time staff as a recruitment and retention tool.
- Other Contractual Services *increased* approximately \$164,600 resulting primarily from increased Active Adult Programming provided by State funding (\$100,000 increase), increased Town sponsored events (\$16,000), increased landscaping costs (approximate \$34,000), increased summer camp activities (\$2,000), provision for canoe/kayak guided tours (\$9,500) and from issuance of an active adult newsletter (\$2,000).
- Repairs & Maintenance *increased* \$312,700 reflecting \$250,000 to clear the 8.45 acre land site at Old Cutler Road & SW 184 Street (grant funded), \$45,000 to re-clip the Lakes By The Bay Park baseball infields and bullpens, and the balance of the increase to provide for miscellaneous park repairs and maintenance services.
- The \$14,000 *increase* in Operating Supplies primarily reflects the increased cost for field striping supplies (\$10,000) as well as the increase in various cleaning supplies and chemicals used in operations.
- Capital Outlay *decreased* \$20,000 primarily due to fewer budgeted park improvement projects. For FY 2022-23, the Parks departmental budget provides for new fencing at Cutler Ridge Park (\$20,000).

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