



# Executive Summary

Proposed FY 2022-23 Significant Budget Expenditure – Changes Per Department

## September 1, 2022 Workshop Versus July 27, 2022 Workshop

### Mayor and Town Council (Page 3):

- No proposed changes.

### Town Clerk (Page 4):

- Other Contractual Services **decreased** \$60,000 as a result of elimination of election runoff costs.

### General Government (Page 5):

- **Increase** in Professional Services (\$10,000 **increase**) reflects provision for completion of the S.A.R. report (\$27,000 **increase**), offset by decreases in communications consultant services (\$15,000 **decrease**) and in financial advisor services (\$2,000 **decrease**).
- **Increase** in insurance (\$36,500) reflects actual renewal premiums for business insurance. Increase reflects more insured property and risks, as well as increased rates.
- The **decrease** in dues, subscriptions and memberships (\$6,000 **decrease**) reflects reductions to staff training (\$5,000 **decrease**) and continuing education conferences (\$1,000 **decrease**).

### Finance (Page 8):

- The **decrease** in Accounting and Auditing (\$3,025) reflects lower negotiated rates for audit services.

### Town Attorney (Page 9):

- No proposed changes.



### Community Development (Page 10):

- The \$10,000 **decrease** in Professional Services reflects a reduction in the planned use of planning consultant services.
- The \$6,000 **decrease** in Other Contractual Services reflects a reduction in property abatement services (\$3,000 **decrease**), potential unsafe structure services (\$2,000 **decrease**) and document recording services (\$1,000 **decrease**).

### Public Works (Page 12):

- The \$14,500 **decrease** in Professional Services reflects reduction in right-of-way permitting services (\$5,000 **decrease**) and in general engineering services (\$9,500 **decrease**).
- The \$1,500 **increase** in Other Contractual Services reflects the addition of holiday lighting (\$8,500 **increase**) offset by a reduction in town-wide median beautification projects (\$7,000 **decrease**).

### Police Services (Page 14):

- No proposed changes.

### Parks and Recreation (Page 15):

- The \$14,688 **increase** in salaries and benefits reflects changes to the hourly rates for part-time staff.

### Stormwater Utility Fund (Page 22):

- The \$665,000 **increase** in Professional Services results primarily from the design costs for the Marlin Road project (\$795,000, all grant funded), offset by **decreases** in design services for repetitive loss areas (\$90,000) and for the Caribbean Blvd/S.W. 87 Ave to S.W. 184 St project (\$22,000), as well as a decrease for an environmental lobbyist now budgeted in the General Fund (\$18,000).
- The \$111,000 **increase** in Professional Services – Stormwater Master Plan reflects the cost of the master plan update (all funded with ARPA grant).
- The \$75,000 **decrease** in Other Contractual Services reflects fewer neighborhood drainage improvements/repairs (\$50,000) and a reduction in right-of-way tree planting (\$25,000).

## July 27, 2022 Workshop Versus Adopted Fiscal Year 2022

### Mayor and Town Council (Page 3):

- Salaries and Benefits *increased* as a result of cost of living adjustments (COLA) and projected increases in health insurance premiums and retirement plan contributions.
- Other Current Charges *decreased* \$10,000 due to elimination of funding for Environmental Task Force outreach efforts.

### Town Clerk (Page 4):

- Salaries and Benefits *increased* as a result of projected COLA and merit pay increases, as well as a result of projected increases in health insurance premiums and retirement plan contributions.
- Other Contractual Services *increased* \$80,000 because of an increase in budgeted election costs.

### General Government (Page 5):

- Salaries and benefits *increased* primarily as a result of COLA and merit pay increases, as well as a result of projected increases in health insurance premiums and retirement contributions.
- Professional Services *decreased* \$25,000 primarily as a result of elimination of GO Bond consultant services (\$70,000) offset by an increase in communications consultant services (\$45,000).
- Other Contractual Services - Brownfield *increased* \$67,000 as this is a new account created to track expenditures eligible for tax credit.
- Communications & Freight *increased* approximately \$21,800 primarily as a result of increased cellphone and park telecom services (\$14,000) and from the cost of an Annual Year in review mailer (\$7,000).
- Rentals & Leases *increased* approximately \$68,600 primarily from budgeting Town-wide copier leases in the General Government department in FY 2022-23 (\$12,000) and from projected increases in Town Hall office rent (\$57,000).
- Printing & Binding *increased* \$13,000 reflecting the cost of printing the Annual Year in Review mailer document.

- Dues, Subscriptions & Memberships *increased* approximately \$9,200 reflecting additional planned staff training (\$5,000) and Zoom video conferencing costs (\$3,700).
- Debt Service reflects the projected principal and interest payments due on the remaining existing debt and the restructured debt.

#### Finance (Page 8):

- Accounting & Auditing *increased* approximately \$6,000 reflecting anticipated higher costs for Single Audit services and to provide for an update to the actuarial valuation for other post-employment benefits.

#### Town Attorney (Page 9):

- No proposed changes.

#### Community Development (Page 10):

- Salaries and benefits *increased* primarily as a result of COLA and merit pay increases, as well as a result of projected increases in health insurance premiums retirement plan contributions, as well as budgeting for a Building Official and Building Inspector for FY 2022-23.
- Professional Services *increased* \$80,000 resulting primarily for budgeting a grant funded resiliency study (\$125,000), offset by the elimination from the budget of the update to the growth management plan (\$45,000).

#### Public Works (Page 12):

- Salaries and benefits *increased* primarily as a result of COLA and merit pay increases, as well as a result of projected increases in health insurance premiums and retirement plan contributions.
- The \$39,500 *increase* in Other Contractual Services reflects an increase in Town-wide beautification projects (\$48,000), offset by a decrease in holiday lighting (\$8,500).
- Rentals & Leases *increased* approximately \$72,000 as of the lease cost of the new vehicle fleet more than doubled over the cost of the expiring lease.
- Operating Supplies – Fuel *increased* \$12,000 reflecting the current state of fuel prices.



**Police Services (Page 14):**

- Professional Services include costs for MDPD local police services that are passed through to the Town for the appropriate police employees. The budget reflects an approximate \$696,200 *increase* in the projected cost of service based on current contract costs for the same level of personnel.

**Parks and Recreation (Page 15):**

- Salaries and benefits *increased* primarily as a result of COLA and merit pay increases, as well as a result of projected increases in health insurance premiums and retirement plan contributions. The FY 2022-23 budget also reflects budgeted hourly rate increases and benefits for part-time staff as a recruitment and retention tool.
- Other Contractual Services *increased* approximately \$164,600 resulting primarily from increased Active Adult Programming provided by State funding (\$100,000 increase), increased Town sponsored events (\$16,000), increased landscaping costs (approximate \$34,000), increased summer camp activities (\$2,000), provision for canoe/kayak guided tours (\$9,500) and from issuance of an active adult newsletter (\$2,000).
- Repairs & Maintenance *increased* \$312,700 reflecting \$250,000 to clear the 8.45 acre land site at Old Cutler Road & SW 184 Street (grant funded), \$45,000 to re-clarify the Lakes By The Bay Park baseball infields and bullpens, and the balance of the increase to provide for miscellaneous park repairs and maintenance services.
- The \$14,000 *increase* in Operating Supplies primarily reflects the increased cost for field striping supplies (\$10,000) as well as the increase in various cleaning supplies and chemicals used in operations.
- Capital Outlay *decreased* \$20,000 primarily due to fewer budgeted park improvement projects. For FY 2022-23, the Parks departmental budget provides for new fencing at Cutler Ridge Park (\$20,000).

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